

**OFFICE OF THE ACCOUNTANT GENERAL (A&E) - II, MADHYA PRADESH,
LEKHA BHAVAN, JHANSI ROAD, GWALIOR - 474002**

No:

Dated:

NOTICE INVITING TENDER

Office of the Accountant General (A&E)-II, Madhya Pradesh Gwalior invites sealed tenders depicting financial implication for incorporation of some changes and addition of some features into its General Provident Fund (GPF) Application Software. The rates are to be quoted for items shown in Annexure - I enclosed with estimated time frame in terms of man days against the 'Change Management Requirement' requirement(s).

The existing GPF Software was originally developed in Oracle 8i and the forms and reports were in Developer 2000 from the year 2002-2003. The data from 1997-1998 to 2003-2004 was kept under FOXPRO platform From the year 2011-2012, the system has been migrated/updated to Oracle 11G. The data of foxpro period has already been migrated to oracle 11g.

Intending quotationers / participants should submit the sealed tenders to the Senior Accounts Officer (EDP), 2nd floor - 'A' block, Lekha Bhavan, Gwalior (MP) latest by **08 Jun 2018** (in a sealed cover containing two sealed envelopes one for Technical bid and another for Financial Bid) with superscription "**Tender Documents for Change - Management of GPF Application Software**". Tender to be addressed to :-

The Senior Accounts Officer (EDP),
Office of the Accountant General (A&E)-II Madhya Pradesh,
Lekha Bhavan, Jhansi Road, Gwalior - 474002

The participants should fulfill the terms and conditions given in Annexure-II enclosed.

EMD Rs. 5000/- in the shape of demand draft will have to be deposited at the time of submission of Tender Form. The demand draft to be drawn in favour of '**Pay and Accounts Officer, Office of the Accountant General (A & E) - I, Madhya Pradesh, Gwalior**'.

Necessary queries/consultations regarding the change management requirements, if any, may be made during working days (Monday-Friday) between 2 pm to 4 pm under prior intimation to Senior Accounts Officer, I/C EDP section (0751-2317297 or 2323968 Ext. 212) .

Encls: As above

Senior Accounts Officer/EDP

Annexure I

Proposed modifications in new Change Management 2018

1. Authority screen need to change.
 - a) M. H. correction
 - b) Cancellation of Authority for 2nd time.
 - c) Facility for DDO addresses in multiple lines and pin code printing in the Authority.
2. Difference in Interest Calculation of FP case after changing Interest rate during the year.
3. Calculation of Interest due to revalidation of Authority or difference in Interest month and payable month.
4. Provision for cancellation of RP case authority to be made which is at present not available.
5. Differences in Interest calculation of RP cases due to change of interest rate during year.
6. Cancellation of FP application arising due to return of FP case in view of extended superannuation age from 60 to 62.
7. In treasury Interface validation of entry in post status with subscriber master.
8. Insertion fields in DDO master for updation of email Id and pin code etc.
9. Missing Credit reports fund section wise.
10. Adjustment Entry for foreign items.
11. Reports of clearance of DPF items from and to.
12. Increase the field within status report screen and report agreement report and FP reports.
13. Missing Credit report Section wise and DDO wise.
14. Unpost details report DDO wise.
15. GIR report section wise including DOB and Employee Code.
16. Monthly/yearly section wise unposted items report.
17. Report of retiring subscriber in a prescribed period.
18. Fixing of remaining amount of partly posted (Full want/Part want) items.
19. Section wise report of minus balance accounts where Subscribers has been retired but F.P. Case not received.
20. Process for interest calculation during Annual Closing.
21. Process for preparing e-authority to be uploaded on state IFMS module.
22. Section wise NIL Deposit report.
23. MIS Reports required by Fund Misc. Section

Annexure-II

Terms and conditions for implementation of Change Management in GPF Module

The terms and conditions which are proposed to be included are given below:-

1) Delivery Schedule: The vendor should start the work within 1 week from the date of agreement and the entire work shall have to be delivered, installed and commissioned after due testing within the period quoted in tender form time from the date of start of work by the said vendor keeping ample scope of bug fixing, documentation, etc. No request for the enhancement in price due to extension in time schedule of delivery or installation would be entertained.

- a. All work will have to be done in working days i.e. Monday to Friday during office hours 9.30 AM to 6.00 PM.
- b. All work of Change Management will have to be done in the office campus. Database would not be allowed to be available outside the office through internet.
- c. After completion of all work of Change Management all changes should be implemented in our branch office i.e. O/o the Accountant General (A&E)-I MP Bhopal branch situated at 52, Arera hills Hoshangabad road, Bhopal (MP).

2) Warranty : Warranty for a minimum of 18 months period from the issue of completion certificate. All types of defects/ bugs/ problems will have to be solved free of cost by the vendor during such warranty period.

3) Security Deposit: An amount of **10%** of the contract value will have to be placed as security deposit in the shape of FDR of Bank guarantee in favour of '**Pay and Accounts Officer, Office of the Accountant General (A&E) - I Madhya Pradesh, Gwalior**' which will be released after successful completion of the work as per terms and conditions of the contract. Security deposit should be returned to vendor after successful completion of work and issue of completion certificate.

4) Mode of operation: The Change Management should be made only in current upgraded GPF application in Oracle 11g software.

5) Payment Terms: 90% payment would be made after completion of the entire work including testing and successful running of the software and after handing over the documentation. The balance 10% payment would be made after expiry of the period of warranty. Taxes would be deducted at source wherever applicable.

6) Manual and Documentations : The following manuals/ documentation are to be provided. All the manuals, original source code will be the property of the Indian Audit and Accounts Department.

- i) A complete set of manual on the operation of Change Management issues and new/ additional screen/ reports.

ii) Administrators manual on the new screen,reports,tables views and other objects added and modified along with complete details.

iii) Complete updated source code in soft copy format.

7) Training: The vendor will provide training to the staff of this office in the operation of the new modules, screens, forms and reports as also administrator training to a few staff.

8) Penalty for delay in delivery and installation: The schedule for delivery and installation is to be strictly adhered to in view of the strict schedule for implementation of the project as time is essence of the contract. Any unjustified , unacceptable delay in delivery and installation beyond the time schedule shall render the vendor liable for liquidated damages @ 1% of tendered amount per week subject to a maximum of 5 weeks and thereafter this office holds the option for cancellation of the order for pending work.

9) Sub contracts: The vendor shall not assign or sublet any portion of the contract without the written approval of the office.

10) Completion: the work will be deemed to be completed only when this office has received all of the GPF Application software in operational condition as per the terms of the Contract, whether explicit or implied and the same is found to be running smoothly and satisfactorily after testing.

11) Cancellation of the work order: The work order can be cancelled by this office on account of breach of any of the clause of the work order or on account of incompetence on the part of the vendor to carry out the work as per requirement of this office. In such situation security deposit made by vendor will be forfeited in favour of this office.

12) Additional work: Any additional work other than those mentioned in the scope of work will be done by the vendor at a rate agreed to if ordered.

13) Boarding and lodging: The Office of the Accountant General (A&E)-II Madhya Pradesh Gwalior may arrange for lodging facility for the software engineers deployed for the work in Office guesthouse on payment basis on receipt of request well in advance and subject to availability of accomodation . The cost of travel expenses, food / boarding etc. will be borne by the vendor.

14) Jurisdiction of courts in case of disputes: These terms and conditions are governed by the law of India for the time being in force. In case of any dispute, the decision of the Accountant General(A&E)-II Madhya Pradesh, Gwalior would be final and binding upon both the parties.The cause of dispute must be presented in writing before him within 15 days of occuring of such dispute for the purpose of adjudication. If occasion arises ,the jurisdiction of the appropriate court will be at Gwalior.

15) Arbitration: In the event of any disputes or differences between the parties whether during the execution of orders or thereafter whether by breach or in any manner in regard to:

- i) The constitution of terms and conditions .
- ii) The respective rights and liability of the parties hereto thereunder.
- iii) Any matter or things arising out or in relation to or in connection with these terms and conditions

Then either party shall give written notice to the other of the same and such dispute or differences shall be referred for the sole arbitration of any persons appointed by the Comptroller and Auditor General of India. The decision of such arbitration shall be conclusive and binding on the parties hereto. There shall be no objection to any such appointment that the person appointed is a Govt. Servant. The Provisions of the Arbitration and Conciliation Act,1966 and rules thereunder shall apply to the arbitration proceedings. Such Arbitration shall be held in Gwalior.

16) Binding: This office does not bind itself to accept the lowest tender and reserves the right to reject any or all tenders received without assigning any reason whatsoever. Tenders in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled are liable to be rejected. Canvassing in any form by the tenderers will result in rejection of their tenders.

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Senior Accounts Officer/EDP