

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) – I  
MADHYA PRADESH, GWALIOR**

**Notice inviting Quotation.**

Sealed quotations are invited for supply of computer consumables as per the list enclosed, which will be applicable for the whole financial year 2017-18 (01.04.2017 to 31.03.2018). The quotation shall be submitted in the chamber of Accounts Officer/VLC, 1<sup>st</sup> Floor, B-block, Office of the Principal Accountant General (A & E)- I, Madhya Pradesh, Jhansi Road, Gwalior on or before 15.05.2017. If the last date specified for submitting the quotation is a closed holiday due to any reason, then the next working day will be treated as the last date for submitting the quotation. The envelope should be superscripted in bold letters with **"QUOTATION FOR SUPPLY OF COMPUTER CONSUMABLES"**.

Terms and conditions will be as mentioned below:

1. The bid should be inclusive of all rates and taxes.
2. The supplier must maintain ready stock so as to ensure immediate delivery of ordered items.
3. Items should be supplied in full and as per ordered specifications. Genuine items must be supplied otherwise the supply shall be liable to be rejected if counterfeit items are detected during the check of supplied items.
4. Security deposit equivalent to 10% of the amount of each bill, submitted for payment after completing the supply of ordered materials, will be deducted from the bill amount before making the payment. Such deducted amount will be returned to the party concerned after completion of the financial year subject to the condition that services provided are satisfactory, failing which the amount will be liable to be forfeited.
5. No conditional bid will be accepted.
6. The Principal Accountant General reserves the right to accept or reject any quotation without assigning any reason.

**Sd/-  
Accounts Officer/VLC**

## **LIST OF COMPUTER CONSUMABLE**

<b>Sl. No.</b>	<b>Name of Item</b>	<b>Rate per Unit (Inclusive All taxes).</b>	<b>Rate for Refilling and Drum Change</b>
1.	CD (Moserbaer)		
2.	DVD (Moserbaer)		
3.	CD Mailer		
4.	HP Printer Cartridge-88A		
5.	HP Printer Cartridge-12A		
6.	HP Printer Cartridge-78A		
7.	HP Printer Cartridge-93A		
8.	HP Inkjet Cartridge-950&951 (Black & Tricolor)		
9.	Genuine Cartridge for Lexmark MS-310dn		
10.	Ribbon Cartridge Printronix-P7000		
11.	Ribbon Cartridge Lipi-6312		
12.	Ribbon Cartridge Lipi-6610		
13.	Toner Cannon-2530		
14.	Sharp Toner Cartridge-5520S		
15.	Toner for Photo Copier Cannon- 2420L		
16.	Lexmark imaging unit for printer MS 310dn		
17.	Pen-drive-8GB (Sandisk)		
18.	Pen-drive-16GB (Sandisk)		
19.	Pen-drive-32GB (Sandisk)		
20.	TVS MSP 455 Dot Matrix Ribbon		