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OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (C&CA)

MADHYA PRADESH GWALIOR



ADMINISTRATIVE REPORT

2005-2006

INDIAN AUDIT AND ACCOUNTS DEPARTMENT

PREFACE

This is the Nineteenth edition of the Administrative Report of the Office of the Principal Accountant General (Civil and Commercial Audit), Madhya Pradesh, Gwalior, for the year 2005-06.*

This Administrative Report gives a bird's eye view of the organisational set-up of the office, its functions, activities and important points noticed as a result of audit during the year under report, including welfare activities. All-out efforts have been made to make this report informative and useful to the reader.

Constructive suggestions for implementation in the content and get-up of the report are welcome from all colleagues in this office and in other offices.

I would like to express my thanks and appreciation to the officers and staff of the office for their co-operation, dedication and contribution towards the efficient and effective functioning of the office during the period covered by this report.

Gwalior :
Dated :

(J.N. GUPTA)
Principal Accountant General
(Civil and Commercial Audit)
Madhya Pradesh, Gwalior

* Office of the Accountant General (Audit)-I up to 19-8-2002

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INTRODUCTORY

- 1.1 The Principal Accountant General (Civil and Commercial Audit), M.P., Gwalior is entrusted with the following functions:
- (i) Certification of Finance Accounts and Appropriation Accounts and inclusion of comments on these Accounts in the Audit Report (Civil).
 - (ii) All matters concerning local and central audit of transactions of all Civil Departments (other than Public Works, Irrigation, Public Health Engineering and Forest departments and Revenue Receipts) of State Government, establishments of Central Government, audit of commercial undertakings viz., State Government companies and corporations and audit of financial sanctions issued by the Government and their subordinate offices.
 - (iii) Audits under Sections 14, 15, 19 and 20 of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971, in respect of authorities and bodies under Civil Departments referred to in sub-para (ii) above.
 - (iv) All matters concerning Audit Report (Civil) and Audit Report (Commercial), including assistance to Public Accounts Committee and the Committee on Public Undertakings, other than matters relating to exceptions mentioned in sub-paragraph (ii) above. Reports under Audit Board system are also prepared including results of comprehensive performance appraisals of selected commercial undertakings.
 - (v) Issue of audit certificates in respect of Centrally sponsored, Central Sector and State Plan schemes and World Bank and other externally-aided projects/schemes other than those executed by Public Works, Irrigation, Public Health Engineering and Forest departments.

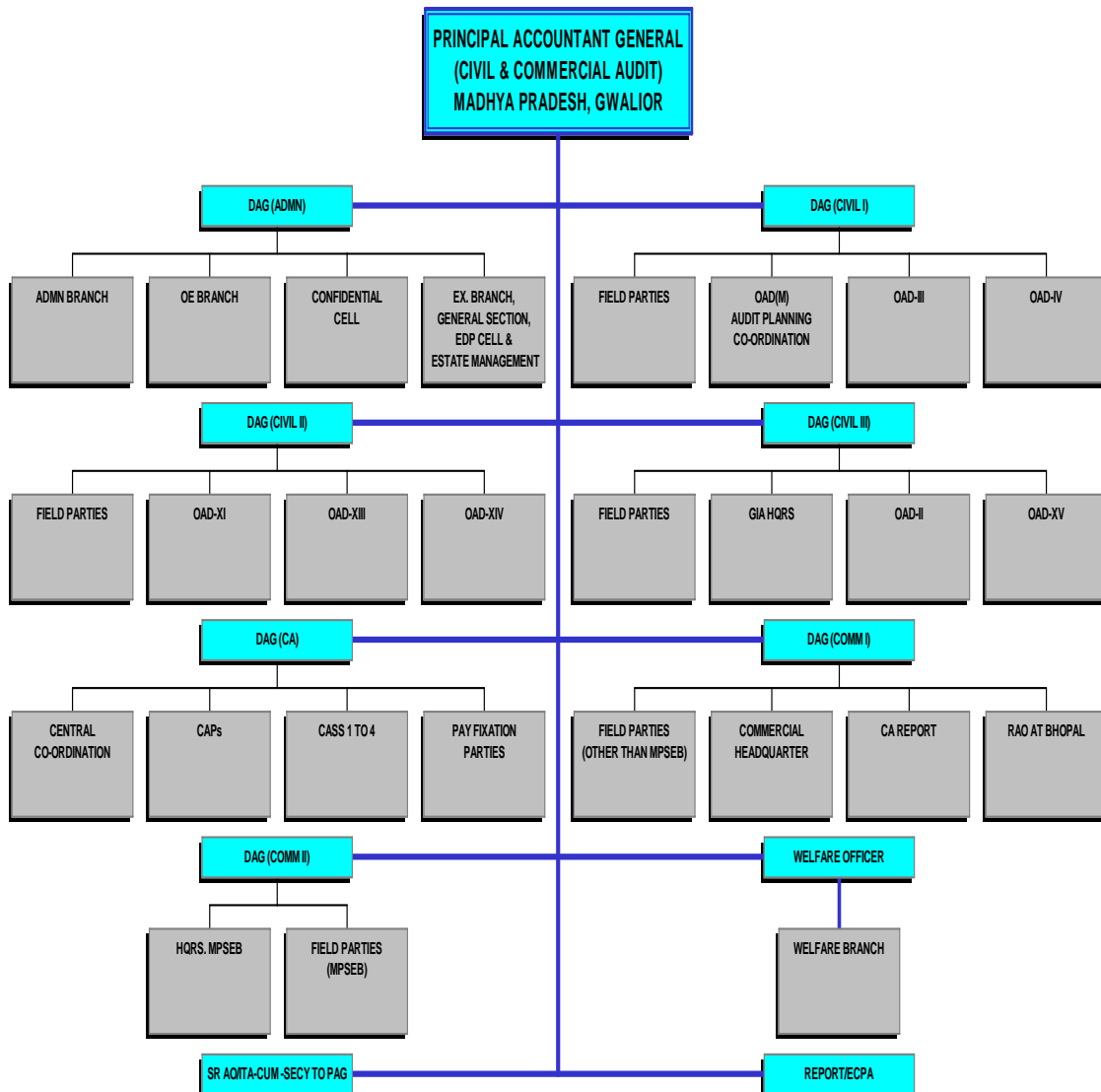
- (vi) Cadre control of Group B, C and D employees belonging to the offices of the Principal Accountant General (Civil and Commercial Audit), M.P., Gwalior and Accountant General (Works & Receipt Audit), M.P Bhopal & Gwalior.



Organisational Structure

2.1 The Principal Accountant General (Civil and Commercial Audit) performs his duties and functions on behalf of the Comptroller and Auditor General of India. The Headquarters of this organisation earlier situated at Moti Mahal, Gwalior has now been (in September 2004) shifted to the newly constructed Building "Audit Bhawan", Jhansi Road, Gwalior. It directs, monitors and controls the activities of the various field audit parties, Resident Audit Office at Bhopal and Office Administration. The organisational structure of the office is given in the chart below:

ORGANISATIONAL SETUP



Impact of Audit including improvement in systems and procedure

3.1 Audit is a vital instrument of financial control. The broad aim of audit is to safeguard the financial interest of the taxpayers and to assist the Legislature in exercising financial control over the Executive. The audit of government transactions is aimed at ensuring regularity of the expenditure incurred by the departments and also observance of broad and general principles of financial propriety by them. In view of rapid changes taking place in technology and applications of funds, audit is no longer confined to operating on conventional areas of regularity, compliance, appropriation and propriety but is moving into new areas of performance audit with reference to national plans, programmes and projects involving large financial outlays. The concept of efficiency, economy and effectiveness of audit has widened and expanded the scope and extent of audit and aspires to reach the new frontiers of "Value For Money" audit. New areas like project appraisal systems audit, integrated audit with manpower planning and management and audit of management information systems including computerised data have also been included to evaluate overall performance.

3.2 **The auditorial functions are divided in the following groups:**

- (i) Central Audit including certification of appropriation accounts, schemes, projects and funds.
- (ii) Local Audit including efficiency cum performance audit of
 - (a) Civil Departments including autonomous bodies, and
 - (b) Commercial undertakings
- (iii) Audit Reports: Civil and Commercial

3.2.1

Central Audit

The work relating to Central audit of vouchers and accounts is carried out concurrently by Central audit parties (CAPs) deployed in the offices of Accountant General (A&E)-I and II, which are controlled by Central Audit Supporting Sections (CASS). There are 14 CAPs responsible for checking of monthly accounts as well as G.P.F. accounts received/maintained in A&E offices and are being controlled by 4 CASS, which are responsible for issue and pursuance of the audit notes till their finality. The work relating to the audit of sanctions is also done by CASS.

Some important Sections of Central Audit Group are as under:-

1. ***CASS (Miscellaneous)***

This Section is the controlling section for various sections of Central Audit Group and is responsible for timely submission of various returns to the Headquarters, higher authorities in the office and deployment of staff within Central Audit Group, etc.

The Externally Aided Projects Cell was discontinued w.e.f 1st February 2001 and was merged with CASS(M). Though the audit of accounts and Statements of Expenditure of externally/World Bank-aided projects and issue of audit certificates thereafter are dealt with in various Civil Wings, the monitoring is being done by CASS(M) for submitting returns to the Headquarters.

2. ***CASS (Misc) Cell***

It deals with checking of Finance and Appropriation Accounts compiled by the office of the Accountant General (A&E)-I, Madhya Pradesh and also preparation of Chapter-I and II of the Audit Report (Civil).

3 ***Pay fixation cell***

For verification of fixation of pay of the State Government employees under various revised Pay fixation Rules I.C U.G.C., AICTE and state rules. Audit of Government orders regarding pay fixation and pursuance of 43 writ petition cases of M.P. State Employees as pending in court.

4. *Manual Cell*

The work relating to proper updating of Central Audit Manual, Principal Accountant General's Secret Memo of Instructions (SMI) and CAG's SMI.

3.2.2 The volume of work done in Central Audit Group during 2005-06 was as under:

a.	Total no. of vouchers audited	2,10,342
b.	Total no. of sanctions received and audited	8,612
c.	Total no. of pay fixation cases checked	151

No. of audit notes/memos issued during the year 2005-06 with their money value is given below:-

	No. of Audit Notes	Money value (Rs. in lakh)
(i) Opening Balance	619	42,395.74
(ii) Issued during 2005-06	51	2,534.94
(iii) Total	670	44,930.68
(iv) No. of Audit Notes settled	350	6259.70
(v) No. of Audit Notes outstanding at the end of the year	320	38,670.98

3.2.3 *Issue of Audit Certificates*

Central Audit Supporting Sections are responsible for timely issue of audit certificates in respect of World Bank-aided projects/EAPs as well as various Central and State Plan schemes. The position of audit certificates issued during 2005-06 is given below:

(A) *World Bank-aided projects and other Externally Aided Projects (EAPs):*

Year	No. of audit certificates required to be issued	No. of audit certificates issued during 2005-06
2004-05	06	05

(B) Centrally Sponsored Central Sector schemes and State Plan schemes

Projects/Plan Schemes	Year and number of audit certificates required to be issued	No. of Audit Certificates issued
(i) Centrally Sponsored Schemes	2003-04	158
	2004-05	171
(ii) Central Sector Schemes	2003-04	104
	2004-05	85
(iii) State Plan Schemes	2003-04	892
	2004-05	944

3.3 Audit of Autonomous Bodies

Audit of the accounts of Statutory Corporations and Authorities is conducted under the provisions of the CAG's (D.P.C.) Act, 1971. Accounts of registered societies and other ABs are audited on the request of those bodies and the Government on consent basis under the above Act. It is the function of GIA Cell to arrange these audits under Sections 14, 15, 19(2), 19(3) and 20(1) of the Act.

3.3.1 Issue of Separate Audit Reports

Central Autonomous Bodies

This office functions as the sole auditor in respect of the following institutions:

1. Atal Bihari Vajpai I.I.I.T.M, Gwalior
2. Laxmibai National Institute of Physical Education, Gwalior
3. I.G, Rashtriya Manav Sangrahalaya, Bhopal
4. Maulana Azad National Institute of Technology, Bhopal
5. N.I.F.T.T.R, Bhopal.
6. National Judicial Academy, Bhopal.
7. Indian Institute of Management, Indore

Separate Audit Reports in respect of above institutions for 2004-05 have been issued. In respect of Central Government Units, this office functions as sub-auditor of Director General of Audit, Central Revenues, New Delhi.

3.3.2 State Autonomous Bodies

The volume of work involved in local audit of the ABs of State Government is given below:

1. Madhya Pradesh Khadi and Village industries Board, Bhopal 2005-2006

- | | | |
|----|----------------------------|-----------|
| 2. | M.P. Housing Board, Bhopal | 2005-2006 |
| 3. | Manav Adhikar Ayog, Bhopal | 2005-2006 |

3.3.3 **Recovery of audit fees**

1.	Opening Balance as on 1.4.2005	65,20,000
2.	Demand raised during the year.	4,14,450
3.	Amount received during the year 2005-06	38,30,136
4.	Closing Balance as on 31.3.2006	31,04,314

3.3.4 **Number of parties operated** 10

3.4 **Local Audit (Civil)**

3.4.1 Civil group consists of Civil I, Civil-II and Civil-III are entrusted with the vetting and issue of Audit Inspection Reports D.P. Cell is created for preparation of F.S and draft paras. Audit Plan for the financial year 2005-06 was approved by the Head quarter office vide letter No.1107-Rep (s) / 196-2005 dated 19 October 2005.

Units are programmed for local audit as per annual Audit Plan approved by H.Q office. The local audit of Civil Government Departments is conducted on the basis of A,B,C analysis by local Audit parties consisting of either two Asstt. Audit Officers/ Section Officers or one Asstt Audit Officer/ Section Officer and one or two Sr. Auditors / Auditors.

All the important units are being supervised by Sr. Audit Officer/ Audit Officer. At present 55 Local Parties are sanctioned for this Group.

No. of units programmed for audit, No. of units actually audited and Number of Audit Inspection reports issued during the year 2005-06 are given in Table-I.

3.4.2 **Procedure followed for settlement of audit objection**

(a) On receipt of satisfactory replies from the concerned Departmental officers, the outstanding audit objections are settled by OAD sections and the department concerned is accordingly informed.

- (b) The outstanding paras are also reviewed by the local Audit Parties at the time of audit and paras are settled if reply of the Department is found satisfactory after verification of facts.
- (c) Review of outstanding paras and IR's is also undertaken by headquarters sections at periodical intervals as well as by Local Audit parties.
- (d) For settlement of outstanding Old paras of IR's, meeting of High Power Committees are also arranged and paras are settled on the spot if the replies of the department are found satisfactory on verification.

During the year 2005-06: 6036 paras and 1557 IR's were settled. 7838 IR's and 20463 Paras were still outstanding as on 31-3-2006 as per Table-II. All out efforts are being made for settlement of outstanding Paras and the matter is being regularly taken up with the Heads of the Department / Government.

Table I

Audit functions (State - Civil)

Group	Total no. of units	Total no. of units included in Audit Plan	Total no. of units actually audited during 2005-06	Total no. of inspection Reports issued during the year 2005-06	No. of paragraphs in the IRs issued 2005-06	No. of IRs awaiting settlement as on 31.3.2006 (cumulative)	No. of paragraphs in the IRs awaiting settlement as on 31.3.2006 (cumulative)
Civil I	2880	527	470	581	2102	2354	5048
Civil II	3051	474	446	531	1956	3661	8182
Civil III (GIA)	1016	392	200	226	982	1823	7233

Table II

Audit functions (Central)

Group	Total no. of units	Total no. of units included in Audit Plan	Total no. of units actually audited during 2005-06	Total no. of inspection Reports issued during the year 2005-06	Total no. of paragraphs in the IRs issued 2005-06	No. of IRs awaiting settlement as on 31.3.2006 (cumulative)	No. of paragraphs in the IRs awaiting settlement as on 31.3.2006 (cumulative)
Civil III	278	58	52	35	114	552	1553

NOTE:- There are no Central units in Civil I & II groups

Position of outstanding Inspection Reports and paras (State and Central) at the end of 2005-06 (31 March 2006) is indicated below:

(a) State

Particulars	Inspection Reports				Paras			
	Civil-I	Civil II	Civil III	Total	Civil-I	Civil II	Civil III	Total
Opening balance as on 1.4.2005	2520	3429	2108	8057	5538	7386	8436	21360
Additions during the year	581	531	226	1338	2102	1956	982	5040
Total	3101	3960	2334	9395	7640	9342	9418	26400
Clearance during the year	747	299	511	1557	2592	1160	2185	6036
Closing balance as on 31.3.2006	2354	3661	1823	7838	5048	8182	7233	20463

(b) Central

Particulars	Inspection Reports Civil III	Paras Civil III
Opening balance as on 1.4.2005	591	1705
Additions during the year	35	114
Total	626	1819
Clearance during the year	74	266
Closing balance as on 31.3.2006	552	1553

Yearwise details of outstanding Inspection Reports and paras in respect of the State and Central Governments as on 31.3.2006 are given in Tables IV and V, respectively

Table IV - State-Civil

Yearwise break-up of outstanding inspection reports and paras as on 31.3.2006

Year	Inspection Reports				Paras			
	Civil-I	Civil II	Civil III	Total	Civil-I	Civil II	Civil III	Total
Upto 94-95	271	648	22	941	260	1155	207	1622
95-96	233	217	25	475	279	417	49	745
96-97	80	212	1	293	123	445	6	574
97-98	82	116	84	282	92	197	373	662
98-99	29	297	36	362	44	609	173	826
99-2000	95	166	148	409	117	233	692	1042
2000-01	108	75	306	489	115	75	972	1162
2001-02	130	483	394	1007	176	885	1141	2202
2002-03	176	444	240	860	300	999	992	2291
2003-04	221	309	135	665	295	778	635	1708
2004-05	348	452	206	1183	1145	1430	1011	4139
2005-06	581	242	226	872	2102	959	982	3490
Total	2354	3661	1823	7838	5048	8182	7233	20463

Table V- Central

Year wise break-up of outstanding inspection reports and paras as on 31.3.2006

Year	Inspection Reports Civil III	Paras Civil III
Upto 94-95	6	12
95-96	81	181
96-97	25	61
97-98	12	54
98-99	17	44
99-2000	28	78
2000-01	84	154
2001-02	73	163
2002-03	56	162
2003-04	56	260
2004-05	79	270
2005-06	35	114
Total	552	1553

3.4.3

Check of Pension cases

With effect from 1.7.1986, the work relating to finalisation of pension cases has been taken over by the State Government. However, correctness of the calculation of pension and commutation of pension cases of employees of the departments is being test-checked by this office during local audit as per request of the State Government.

3.5

Report Group

Report section processes draft paragraphs and is responsible for all work connected with the bringing out of the Audit Report (Civil). Report (PAC) deals with Public Accounts Committee meetings and all work connected therewith. Evaluation of various development programmes implemented by Government is done by Performance Audit Section and the results are included in the State/Central Audit Reports.

The following projects were reviewed by Performance Audit/ Inspection Civil Groups for Audit Report (Civil) 2004-05.

- (1) Implementation of the Acts and Rules relating to Consumer Protection.
- (2) Implementation of Integrated Child Development Services.
- (3) Implementation of National Project for Cattle and Buffalo Breeding.
- (4) Payment of pension through Treasuries and Public Sector Bank.

(5) Internal control system in Medical Education Department.

Audit depends for its effective value on its right and duty to report results to the proper authority, so that appropriate action may be taken to rectify the irregularity or impropriety wherever possible or to prevent recurrence of the same. For this purpose the results of audit are reported to the departmental authorities, Departments of the Government and eventually, to the Legislature if the irregularities are of a serious nature, through Audit Report.

The progress in preparation of the Audit Reports and Summary of the important findings included in the Report presented to the Madhya Pradesh State Legislature during the year under report are given in the following paragraphs.

3.6 **Audit Report (Civil)**

Printed copy of Audit Report (Civil) for the year 2004-05 was signed by the Comptroller and Auditor General of India on 13.03.2006 and was placed in Vidhan Sabha on 24.03.2006. The Report contained 5 reviews and 14 paragraphs (excluding the portion of Works and Forest of A.G. (Works and Receipts), Madhya Pradesh, Bhopal).

3.7 Some of the important points highlighted in the Audit Report of 2004-05 are summarised below:-

3.7.1 **Implementation of the Acts and Rules relating to Consumer Protection**

The Consumer Protection Act, 1986 was enacted by the Government of India for better protection of the interest of the consumers. A review of implantation of the Act in Madhya Pradesh revealed that adequate infrastructure facilities and staff were not provided to the forum. Action plan/ policy for creating awareness among consumers was not framed. Regular district forums were not established in 21 districts and in 3 new districts. Circuit benches of State commission were not established. Members of District Forums were not appointed in 4 District Forums, while in 15 District Forums one post of member was vacant. While State Consumer Protection Council was not functioning regularly, the District Consumer Protection councils were non-functional. Adequate steps to implement Jagrati

Shivir Yojana and for setting up of District Consumer Information Centre were not taken to ensure wider awareness and empowerment of consumers.

3.7.2 **Implementation of Integrated Child Development Services**

With a view to improving socio-economic, health and nutritional status of women, creating awareness about laws and schemes relating to welfare of women and improving physical, psychological nutritional status of children and protection from malnutrition, ICDS scheme, was being implemented by the Department. However, impact of implementation of scheme was marginal on health and nutritional status of children as more than 55 per cent of the children were malnourished in the State. Due to inadequate budget provision for nutrition and delay in release of funds to district offices, 52 to 62 per cent children and 46 to 59 per cent expectant and nursing mothers in the State were deprived of the nutritional support. Instances of procurement of substandard nutritional food and non observance of prescribed procedure in procurement were also noticed. Large number of posts remaining vacant and improper manpower planning affected the implementation and monitoring of scheme in field adversely. Payment of fuel charges on take home ration resulted in unjustified and avoidable expenditure of Rs.15.22 crore.

3.7.3. **Implementation of National Project for Cattle and Buffalo Breeding**

The Government of India (GOI) formulated (1997) a scheme National Project for Cattle and Buffalo Breeding with cent percent grant-in-aid from GOI with an aim to ensure sustainability of operations as well as quality breeding inputs and services. Target of AI fixed for Phase-I could not be achieved due to deficiency in supply of equipments to AI centres/workers and less number of trained persons, resulting shortfall in AI by 23 percent (Department) and 73 percent by private AI workers. Infrastructure to the tune of Rs.62.37 lakh procured for storage and transportation of LN₂ remained unutilised. Bulls for Natural Service were required to be procured from specified breeding farms, whereas 5349 bulls costing Rs.3.78 crore were purchased from traders and record of their performance was not maintained.

3.7.4. **Payment of Pension through treasuries and Public Sector Banks**

The scheme of payment of pension to State Government Civil pensioners through Public Sector Banks was introduced in July 1977 by the Government of Madhya Pradesh. The test check revealed that the scheme was not implemented as per procedures and systems prescribed in the scheme both at treasuries and PSBs levels. Non-adherence to prescribed procedures and non-maintenance of records were noticed. Cases of excess payment of pension and commuted value of pension and irregular payment of family pension beyond the dates prescribed were also noticed. The monthly pension payment scrolls in prescribed forms were also not maintained by paying branches. Pension shareable between Madhya Pradesh and Chhattisgarh was being debited to Madhya Pradesh due to non-recording of allocation of pension on pension payment orders by the paying branches of the banks. Monitoring and evaluation at Directorate level and Internal Audit in treasuries and PSBs also need to be strengthened.

3.7.5. **Internal Control System in Medical Education Department.**

Medical Education Department has the over all responsibilities to extend and improve the Medical Education in the State. An evaluation of the Internal Control System (ICS) in Medical Education Department revealed ineffective and deficient control system in the Department. The Government continued to incur huge expenditure on the working of colleges that have been transferred to societies though the revenue earned by them on account of service charges, student fee, etc. amounting Rs.56.68 crore was being retained by the societies. Expenditure on pay and allowance was irregularly incurred without sanction for continuation of the temporary posts. Contribution towards Contributory Provident Fund from pay of officials was not being deducted. Cases of non-adjustment of temporary advances and non-utilisation of funds were also noticed. Deficiency in system of departmental inspection by head of the department and heads of the colleges was noticed. Batch-wise sample of medicines worth Rs.21.09 lakh purchased were not got checked/tested at laboratory by the Controller, Food and Drugs. Internal Control Wing was inadequate as none of the 70 units was audited.

3.7.6. **Result of transaction audit.**

Audit of financial transactions, subjected to test-check, in various departments of the Government and their field functionaries revealed instances of losses or wasteful spending of over Rs.32.44 crore as mentioned below:

Suspected embezzlement of Rs.35.20 lakh in the Block and Janpad Panchayat, Chanderi by showing bogus transfer and non-accounting of drawals in cash book was noticed.

There was overpayment of Rs.5.47 crore on account of non-adherence to specifications, non-regulation of rates for unbalanced items etc. and non-recovery of debit extra cost of Rs.31.09 crore in Narmada Valley Development Department. This was facilitated by inflating initial measurements.

Wasteful and infructuous expenditure of Rs.3.53 crore was noticed in Audit. These cases of wasteful expenditure include (i) a case of infructuous expenditure of Rs.92.51 lakh incurred on pay and allowance on idle staff between June 1998 to July 2005 despite closure of Cement Concrete Fabrication units in Itarsi and in Harda in May 1998 and (ii) wasteful expenditure of Rs.1.03 crore on account of non-utilisation of survey results conducted earlier.

There were violations of contractual conditions on account of which extra and unauthorised expenditure of Rs.3.41 crore was incurred. These included two cases of acceptance of substandard work costing Rs.78.34 lakh on account of non-adherence to the specification and non-recovery of extra cost of Rs.59.89 lakh.

Audit also came across instances of avoidable/excess/unfruitful expenditure involving expenditure of Rs.6.89 crore.

These include a case of unfruitful expenditure of Rs.1.30 crore spent on procurement of computers meant for connecting all treasuries with the Directorate and with the Finance Department.

Besides, there was regulatory issue of unauthorised expenditure involving Rs.11.07 crore. These include a case of premature failure of road work costing

Rs.1.19 crore due to non-adherence to specification prescribed for execution, widening and strengthening of roads.

3.8 Performance Audit

The reviews prepared for the year 2005-06 are:-

3.8.1 State Reviews

- 1) Information Technology Audit.
- 2) Internal Control Mechanism of Veterinary Department.
- 3) Modernisation of Police force.

3.8.2 Central Reviews:

1. Development of Education for SC/STs.
2. Food Security, subsidy and Management.
3. Implementation of Industrial disputes Act and Contract Labour Regulation Act.



4.1 Commercial Audit

Local Audit (Commercial)

4.1.1

Audit of Statutory public enterprises consists of certification of Annual Accounts of Corporations (MPSEB and MPRTC) for which the Comptroller and Auditor General of India is the sole auditor. Annual audit of accounts of Statutory Corporations (MPSWC, MPFC) and Government Companies registered under the Companies Act is conducted by Chartered Accountants appointed by the State Government on the advice of the Comptroller and Auditor General of India and is also conducted by us as per the directions of C&AG, under Section 619(4) of the Companies Act 1956, and are commented upon. The C&AG also conducts expenditure audit of the Companies/Corporations.

In case of audit of public enterprises, no periodicity with reference to transactions has been fixed. As on 31st March 2006, there were 44 public sector undertakings (29 working companies 4 non-working companies, 5 defunct companies under liquidation and 5 Statutory Corporations and one 619 (B) company) wholly owned/controlled by the Government of M.P. or by holding Companies. The information about units due for audit, actually audited and number of Inspection Reports issued during 2005-06 are indicated below:

Table VI

Sl. No.	Particulars	Commercial Group I Expenditure audit	Account audit	Commercial Group II Expenditur audit	Accounts audit	Total Expenditu audit	Accounts audit
1.	Total number of formations	76	50	532	28	608	78
2 (a)	No. of formations due for Audit	74	50	201	28	275	78
2 (b)	No. of formations planned for Audit	74	50	201	28	275	78
3.	No. of formations audited	74	50	143	28	217	78
4.	No. of Inspection Reports issued (CA-I:42 and CA-II-20)	62	--	106	--	168	Nil

4.1.2 The position of outstanding Inspection Reports and paras for the year 2005-06 (as on 31 March 2006) is indicated below:

Sl. No.	Particulars	Commercial Group I		Commercial Group II		Total	
		IRs	Paras	IRs	Paras	IRs	Paras
1.	Opening balance as on 1.4.2005	520	1969	2084	5015	2604	6984
2.	Additions during the year	22	113	50	202	72	315
3.	Total	542	2082	2134	5217	2676	7299
4.	Clearance during the year	44	233	585	1635	629	1868
5.	Closing Balance as on 31.3.2006	498	1849	1549	3582	2047	5431

Note: Including 539 IR and 1394 paras transferred to Chhattisgarh

Year-wise details of outstanding inspection reports and paras as on 31.3.2006 are given below:

Table V

Sl. No.	Year	Commercial Group I		Commercial Group II		Total	
		IR's	Paras	IR's	Paras	IR's	Paras
1.	1985-86	--	--	31	95	31	95
2.	1986-87	1	1	10	19	11	20
3.	1987-88	--	--	72	145	72	145
4.	1988-89	1	2	18	52	19	54
5.	1989-90	4	5	7	13	11	18
6.	1990-91	3	6	17	46	20	52
7.	1991-92	5	12	48	111	53	123
8.	1992-93	19	29	38	59	57	88
9.	1993-94	15	32	47	89	62	121
10.	1994-95	24	36	109	153	135	189
11.	1995-96	22	59	51	51	73	110
12.	1996-97	26	73	57	123	83	196
13.	1997-98	33	88	130	268	163	356
14.	1998-99	31	79	66	109	97	188
15.	1999-2000	33	104	120	158	153	262
16.	2000-01	39	110	102	246	141	356
17.	2001-02	53	156	169	305	223	461
18.	2002-03	52	200	144	326	196	526
19.	2003-04	43	278	180	717	223	995
20.	2004-05	72	466	82	295	154	761
21.	2005-06	22	113	50	202	72	315
	Total	498	1849	1549	3582	2047	5431

4.1.3 **Audit Report (Commercial)**

The Commercial Audit Wing is responsible for processing of draft paras and reviews pertaining to Commercial Undertakings for inclusion in the Audit Report (Commercial) of the Government of Madhya Pradesh. It also deal with the work pertaining to the Committee on Public Undertakings by the State Legislature.

4.1.4 Audit Report (Commercial) for the year 2004-05 containing reviews and draft paras was countersigned by Comptroller and Auditor General of India on 11 March 2006 and was presented to MP Vidhan Sabha on 24 March 2006.

4.1.5 The important points highlighted in the Audit Report (Commercial) for the year 2004-05 are summarised below:

4.2 **Overview of Government companies and Statutory corporations**

As on 31 March 2005, the State had 42 Public Sector Undertakings (PSUs) comprising 38 Government companies and four Statutory Corporations. Out of 38 Government companies, 29 were working companies, while nine were non-working. All the four Statutory Corporations were working corporations. In addition, there was one company under the purview of Section 619-B of the Companies Act, 1956.

The total investment in working PSUs increased from Rs.4934.12 crore as on 31 March 2004 to Rs.5637.59 crore as on 31 March 2005. The total investment in non-working PSUs increased from Rs.198.99 crore to Rs.224.36 crore during the same period.

The budgetary support in the form of capital, loans and grants /subsidy disbursed to the working PSUs increased from Rs.56.38 crore in 2003-04 to Rs.1449.99 crore in 2004-05. The State Government guaranteed loans aggregating Rs.63.92 crore during 2004-05. The total amount of outstanding loans guaranteed by the State Government decreased from Rs.5020.14 crore as on 31 March 2004 to Rs.646.35 crore as on 31 March 2005.

Four working Government companies and two Statutory corporations, had finalised their accounts for the year 2004-05. The accounts of 22 working Government companies and two Statutory corporations were in arrears for periods ranging from one year to six years as on 30 September 2005. Madhya

Pradesh Electricity Regulatory Commission and one new Company have not finalised their accounts since inception and accounts of three new Companies have not yet become due. None of the non-working Government companies had finalised its accounts for the year 2004-05 and were in arrears for periods ranging from one year to 15 years as on 30 September 2005.

According to their latest finalised accounts, nine working PSUs (seven Government companies and two Statutory corporations) incurred aggregate loss of Rs.118.30 crore. On the other hand, 15 working PSUs (13 Government companies and two Statutory corporations) earned aggregate profit of Rs.192.78 crore, as per their latest finalised accounts. Three working Government companies declared dividend of Rs.72 lakh during the year. Of the loss incurring working Government companies, accumulated losses of two companies aggregated Rs.650.77 crore which exceeded their aggregate paid-up capital of Rs.82.15 crore. Two loss incurring Statutory corporations had accumulated losses of Rs.957.83 crore, which exceeded their paid-up capital of Rs.219.95 crore.

Even after completion of five or more years of their existence, the individual turnover of eight working Government companies has been less than rupees five crore in each of the preceding five years as per their latest finalised accounts. Further, one Government Company had been incurring losses for five consecutive year's leading to negative net worth. As such, the Government may either improve the performance of these nine Government companies or consider their closure.

4.3

Review in respect of Government Company

Development and Financial assistance by Madhya Pradesh Adivasi Vitta Evam vikas Nigam

Performance of the Company with regard to its stated objectives was abysmally low. It failed to lift even a single Adivasi family above the poverty line. Both physical as well as financial achievements suffered and substantially declined during 2000-05 under all the schemes operated by the Company.

The performance of the Company with regard to the benefits accrued was deficient in comparison to the amount spent. The Company incurred Rs.5.61

crore towards establishment expenditure to extend financial assistance of Rs.2.34 crore during 2000-05. Though the Company was aware that the failure of schemes was due to irresponsibility and rampant corruption on the part of staff, it failed to take any remedial measure to set right the deficiencies.

The Company could draw only Rs.7.45 crore (22 per cent) and disbursed only Rs.2.07 crore (6 per cent) to beneficiaries out of Rs.33.89 crore sanctioned by National Scheduled Tribes Finance and Development Corporation (NSTFDC) during 2000-05. It had to refund Rs.5.38 crore in respect of 18 schemes due to its failure to identify the beneficiaries after drawal of loans. Loan assistance of Rs.12.01 crore was cancelled by the NSTFDC due to the Company's failure to furnish list of beneficiaries.

The Company provided financial assistance to only 2520 beneficiaries of the tribal population of 51.29 lakh (age group 20-59) since its inception, depicting dismal coverage of 0.05 per cent.

Creation and Development of infrastructure facilities by Madhya Pradesh Audyogik Kendra Vikas Nigams

AKVNs neither evolved any long term plan or strategy for acquisition of land nor fixed any annual targets in this regard. Against 23 growth centres to be developed by 1994, AKVNs developed only 14 growth centres during the last five years ended 31 March 2005. Expenditure on acquisition of land (Rs.6.63 crore) and development of plots (Rs.68.94 crore) remained unfruitful due to non completion of development of land and non-allotment of plots.

Irregular change in foundation design resulted in extra expenditure of Rs.87.56 lakh. Failure to levy penalty for delay in completion of infrastructure facilities resulted in loss of revenue of Rs.1.06 crore. Continuance of unviable water supply scheme resulted in a loss of Rs.1.45 crore.

Delay in acquiring/developing land and allotting plots in SEZ resulted in the expenditure of Rs.27.45 crore remaining unfruitful. Injudicious decision to reduce the premium of land in respect of industrial units of Special Economic Zone (SEZ) resulted in loss of revenue of Rs.22.58 crore.

Deficient planning and inefficient operation of Food Processing Industrial Parks resulted in unfruitful expenditure of Rs.31.26 crore.

Setting up of Integrated Infrastructure Development Centres without field study/survey, common facilities and assessment of demand rendered the expenditure of Rs.8.79 crore unfruitful.

REVIEW IN RESPECT OF STATUTORY CORPORATION

4.4

Madhya Pradesh State Electricity Board

Procurement, performance and maintenance of transformers in Madhya Pradesh State Electricity Board.

Madhya Pradesh State Electricity Board failed to maintain a balance between the growth of sub-transmission & distribution transmission capacity in relation to the connected load. The Distribution transformation capacity was 155 to 230 per cent higher than the connected load upto the year ended 31 March 2004. The mismatch resulted in overloading with consequential failure of transformers and transmission and distribution (T&D) losses of over 250 per cent of the accepted level of such losses fixed by the Central Electricity Authority.

The Board lost Rs.10619.31 crore of potential revenue due to these excessive T&D losses. The Board failed to achieve even the modest target of reduction of T&D losses progressively to 28 per cent by 2004-05 as prescribed by the Regulatory Commission.

Deficient planning and bid evaluation coupled with delays in bid evaluation, commissioning of transformers, construction of sub-stations, resulted in avoidable excess expenditure of Rs.70.40 crore on the procurement of transformers. Besides, the delays in completion of various schemes resulted in un-quantifiable losses in revenue.

The Board did not take action for the repair of high cost EHV transformers as also repair and conversion of other transformer for up to four years. Timely action for repair of nine 40 MVA and 15 transformers up to 20 MVA could have saved the Board financial outgo of Rs.10.62 crore and Rs.12.00 crore respectively.

Ineffective contract management by the Board with regard to repair of transformers including non-availing of guarantee cover, non-invocation of risk and cost clause etc. cost the Board Rs.6.82 crore in addition to non-maintenance of quality supply to consumers.

4.5

TRANSACTION AUDIT OBSERVATIONS

Execution of up-gradation/improvement work resulted in irregular expenditure of Rs.1.84 crore.

Extension of undue benefit to a consumer, non-availing of pre-remittance facility and payment of over-run charges and imprudent cash management by the Board resulted in extra expenditure of Rs.96.13 lakh and loss of revenue of Rs.50.97 lakh.

Execution of financially unviable projects, failure to implement decision regarding insuring stock, failure to regulate contract demand and maintain power factor resulted in extra expenditure of Rs.1.60 crore.

Failure to honour payment obligations resulted in loss of net potential revenue of Rs.1.46 crore.

Madhya Pradesh State Civil Supplies Corporation Limited's payment for element of work not done by transport contractors resulted in extra expenditure of Rs.7.49 crore.

Procurement of non-fair average quality wheat by **Madhya Pradesh State Civil Supplies Corporation Limited**, resulted in a loss of Rs.1.37 crore.

Placement of inter corporate loans by **Madhya Pradesh State Industrial Development Corporation Limited** without obtaining approval from Government, security from the borrower and verifying financial position coupled with it's failure to take action for recovery, resulted in loss of Rs.187.44 crore besides locking up of Rs.93.13 crore with consequential interest of Rs.46.16 crore.

Madhya Pradesh State Electricity Board's insistence on negotiating the rate ignoring the reasonability of the offers and the market trend resulted in avoidable expenditure of Rs.4.34 crore.

Madhya Pradesh State Electricity Board's provision of mere four *per cent* compensation for line loss in wheeling of power generated by private wind energy generators resulted in loss of Rs.2.47 crore.

Payment to the contractors by **Madhya Pradesh State Electricity Board** due to irregular revision of rates resulted in avoidable extra expenditure of Rs.1.66 crore.

4.6

Audit Board

The Audit Board system for comprehensive appraisal of selected commercial undertakings was introduced in this State with effect from 1984. Principal Accountant General (Civil and Commercial Audit) and Accountant General (Work and Receipt Audit) are the Chairperson and the full time member of Audit Board respectively. Two part time members are nominated by the State Government in consultation with the Comptroller and Auditor General of India. During 2005-06 no unit was selected for comprehensive appraisal under Audit Board System.



Follow up on Audit Reports

State Government

- 5.1 Follow-up on Audit Reports by State Government and examination of Reports by the Legislative Committees (PAC and COPU):

The Commercial and the Civil Reports of the Comptroller and Auditor General of India are considered by the Committee On Public Undertakings (COPU) and Public Accounts Committee (PAC) respectively of the State Legislature. The Principal Accountant General (Civil and Commercial Audit) renders assistance to the Committees on behalf of the Comptroller and Auditor General of India. The number of paragraphs and reviews included in the Audit Reports selected for discussion and discussed by the Committees and the number of sessions of the COPU/PAC held are given below:-

(a) Public Accounts Committee (P.A.C)

During the year 2005-06 the Audit Report (Civil) for the years 2003-2004 and 2004-05 were presented before the MP Legislature on 8-1-06 and 24-3-2006 respectively. The number of paras and reviews contained in the report are as under:

Year of Audit Report	No. of Paras and Reviews included in the Audit Report	
	Paras	Reviews
2003-04 (Civil)	5	3
2004-05	14	5

During the year 2005-06, 05 P.A.C meetings were held in which 5 Paras 3 Reviews and 2 Excess grants relating to Audit Reports (Civil) for the year 2001-02 to 2002-03 were taken up.

(b) Committee on Public Undertakings

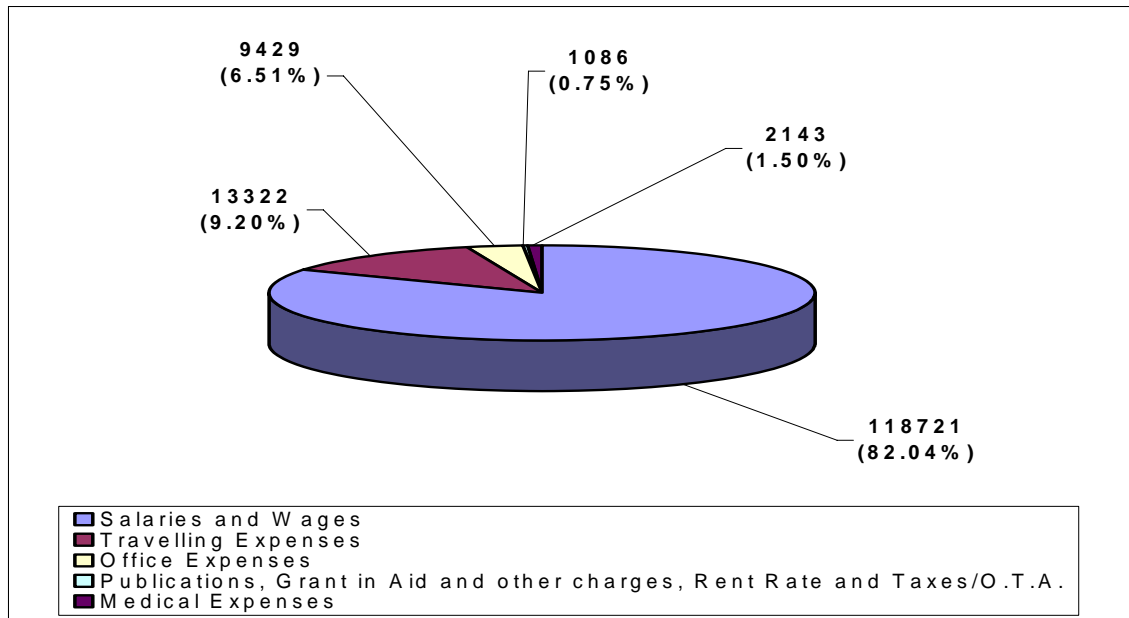
Audit Report (Commercial) for the year 2004-05 was placed on the table of the State Legislature on 24-03-2006.

The number of paragraphs and reviews included in the Audit Report selected for discussion and discussed by the Committee and the number of sessions held and progress of discussion of Audit Report by COPU during the year 2005-06 are given below:-

1.	No. of paras/reviews selected for discussion (under process) during 2005-06.	73 Paras (including 40 paras of 2 reviews) and 33 draft paras of Audit Report (Commercial) 2003-04.
2.	No. of paras/ reviews discussed	40 Paras (21 paras of 1 review (Audit Report 2000-01) and 19 draft paras (Audit Report 2002-03).
3.	No. of original reports the committee presented to legislature as a follow up to their original reports during 2005-06.	One Reports each for 2003-04 and 2004-05
4.	Brief notes highlighting the more important Audit Comments accepted by COPU in their original and action taken reports.	--
5.	The number of ATRs the committee presented to the legislature as a follow up to their earlier original Reports.	--
6.	Details of Audit Reports which were presented to legislature showing date of presentation but discussion not taken by COPU	2003-04 (01-08-2005)
7.	Extent of back log in the committee work	Four years
8.	No. of COPU meetings/sessions held	13

Budget

- (1) The expenditure of the Office of the Principal Accountant General (Civil and Commercial Audit), M.P., Gwalior during 2005-2006 was Rs.1447.01 lakhs which was less by Rs.39.09 lakh as compared to that of 2004-05. The main reason for decrease was more retirement/transfer and less Office Expenditure.
- (2) The details of expenditure for the year 2005-06 alongwith percentage of the total expenditure are as under:-



Other advances granted to Government servants during 2005-06 against the allotment for purchase of motor car, motor cycle, cycle and fan are as under:

<i>Sl. No.</i>	<i>Particular</i>	<i>Allotment during the year</i>	<i>Expenditure during the year</i>	<i>Balance</i>
1.	Motor cycle	500000=00	454500=00	45500=00 Surrendered to HQ
2.	Fan	2000=00	1000=00	1000=00 Surrendered to HQ



Computerisation in IA & AD

6.1 56 personal computers have so far been installed in the office. In addition to this, 22 personal computers have also been installed in Computer Training Centre for training purposes. The work of Audit Reports (Civil and Commercial) including Reviews, Draft Paras, SARs, IRs, FS, is being word-processed in English and Hindi on the computer. In addition, various housekeeping activities and audit functions and quarterly state of work reports (MIS) etc. have also been computerised.

Typing of Inspection Reports pertaining to this office including Local Bodies has also been computerised.

Distribution of personal computer is as under:-

Sections	Item/ work for which PC provided	No. of		Printers			UPS/ CVT	Others	
		PCs	Lap Top	DMP	Deskjet/ Inkjet	Laserjet			Line printers
PAG & Group Officers	---	09	01	---	07	02	--	09	This office also possesses seven 256 kbps Broad Band connection--
EDP Cell	Word processing of Audit Reports (Civil & Commercial), Review, Draft paras, SARs,FS in English and Hindi and also work related to HKF & AF and miscellaneous work, etc.	07	--	--	01	01	--	08	--
EDP-IR	Typing of average 200 Inspection Reports per month and tour programme and other miscellaneous work. Apart from above cell is also doing management and maintenance of Hardware and Software installed in this office including Local Bodies	16	--	--	10	01	03	01	LCD Projector

Training Centre	To impart pre-examination computer training to the candidates of SOGE Part-II and Incentive examination and also to conduct in-house computer training for the candidates of user offices as per the approved training calendar	22	--	--	---	---	3(5 KVA each)		
Local Bodies	--	02	--	--	--	01	--	02	--
Other	--	19	--	13	02	05	--	--	--
a) Other than above mentioned area									
b) RAO Jabalpur & Bhopal	--	02	--	02		--		02	--

During the year 2005-06, total 78 candidates, 77 candidates of SOGE Part-II and 01 candidate of Incentive Examination of this office, AG(W&RA), Gwalior and office of the AG(A&E)-I&II, M.P. have been imparted pre-examination computer training successfully.

Examination & Training

The results for different Departmental Examinations conducted during 2005-06 are given below:-

Examination		No. of Candidates	No. of successful candidates
Section Officers Grade Examination	Civil Audit Part-I	49	06
	Civil Audit Part-I	44	08
	Comm. Audit Part-I	01	01
	Comm. Audit Part-II	02	01
	Revenue Audit (Civil)	02	Nil
	Revenue Audit (Comm.)	01	Nil

Pre-test for Section Officer	No. of Candidates	No. of successful candidates
Gwalior	11	05
Raipur	05	01

Incentive Examination for Sr. Auditor	No. of Candidates	No. of successful candidates
Gwalior	31	03
Bhopal	06	01
Raipur	30	11

Departmental Examination for Auditors	No. of Candidates	No. of successful candidates
Gwalior	17	Nil
Bhopal	02	Nil
Raipur	03	Nil
Typing Test	No. of Candidates	No. of successful candidates
April 2005	02	Nil
January 2006	06	02

Departmental Exam for Matriculate Group 'D'	No. of Candidates	No. of successful candidates
Gwalior	19	09
Bhopal	04	01
Raipur	02	Nil

Details of Departmental Enquiry Case during the year ended on 31-3-2006.

1	Officers / Employers suspended	Nil
2	Enquiry	9
3	Complaints / Enquiry	7
4	Polices	8
5	Charge Sheets	2
6	Pending court cases as on 31-3-2006	17
7	Deputations	Updated
8	Estate Cases	5

Training Programme

1	Regional Training Institute	Programmes for RTI Training are prepared
2	In-house Training	Prescribed in-house Training Programmes are prepared exented.



Internal Test Audit

Director General of Inspection

7.1 The Director General of Inspection (DI) conducted the inspection of the office of the Principal Accountant General (C&CA) M.P., Gwalior from 16 June 2003 to 26 June 2003 for the period 4/1999 to 3/2003. The Inspection report containing 40 paras was received on 11 July 2003. Compliance reports thereof were sent to Headquarters office on 25.11.2003, 30.09.2004 & 02.02.2005 24.05.2005, 5.9.2005, 29.12.2005 and 21.2.2006 The position of outstanding paras of the above report as on 31.3.2006 is as under:

Sl. No.	Name of Group	Total no. of paras in the report	Present position of paras		
			Settled during 2004-05	Settled during 2005-06	Outstanding as on 31-03-2006
1	Administration	13	6	3	4
2	Commercial	13	2	3	8
3	OAD(Civil)	5	2	--	3
4	Central Audit	8	4	1	3
5	Internal Test Audit	1	--	--	1
		40	14	7	19

Internal Test Audit

Internal Test Audit Section (ITA) deals with internal test check of working of various sections by exercising periodical checks. During 2005-06, test check of the records of 20 sections of various groups was conducted by the ITA. The group-wise position of outstanding paras of Internal Test Audit is as under:-

Sl. No.	Name of Group	Total No. of IRs & Paras							
		Outstanding as on 1.4.2005		Raised during the year		Settled during the year		Outstanding as on 31.3.2006	
		IRs	Paras	IRs	Paras	IRs	Paras	IRs	Paras
1.	Administration	12	21	9	29	7	23	14	27
2.	Civil Audit	9	17	5	26	5	19	9	24
3.	Central Audit	5	13	3	12	2	7	6	18
4.	Commercial Audit	8	20	3	11	4	16	7	15
Total		34	71	20	78	18	65	36	84

Human Resource Development

- 8.1 Composition of personnel (Group 'B', 'C' & 'D') in the Office of Principal Accountant General (Civil and Commercial Audit) as on 31 March 2006 was as under :-

Group	SC	ST	PH	Ex-servicemen	OB C	General	Total
'B'	94	27	--	--	--	330	464
'C'	108	50	5	2		700	865
'D'	45	17	4	5		54	125
Total	247	94	9	7	13	1084	1454

* Excluding AAO's and Adhoc SO came on deputation from AG (A&E)-I, Gwalior

- 8.2 Recruitment made for the offices of the Principal Accountant General (Civil and Commercial Audit), Madhya Pradesh and Accountant General (Works and Receipt Audit) Madhya Pradesh, during the year 2005-06 was as under :-

Group	SC	ST	OBC	PH	Ex-servicemen	General	Total
'C'	--	--	--	--	--	--	--
'D'	01	--	--	--	--	--	1
Total	01	--	--	--	--	--	1

- 8.3 The following statement shows the sanctioned strength and the persons-in-position in the Office of the Principal Accountant General (Civil and Commercial Audit), Madhya Pradesh, Gwalior and Accountant General (Works and Receipt Audit) Madhya Pradesh, Gwalior/Bhopal, as on 31 March 2006:

Sl. No.	Cadre	Sanctioned	Persons-in-Position
1.	Sr. Audit Officer	154	93
2.	Audit Officer	40	91
3.	Asstt. Audit Officer	397	190
4.	Section Officer	94	96

Sl. No.	Cadre	Sanctioned	Persons-in-Position
5.	Supervisor	08	20
6.	Senior Auditor	697	430
7.	Auditor	140	65
8.	Clerk	1106	30
9.	P.S., Steno Grade - I, II & III	15	07
10.	Misc. posts	02	02
11.	Welfare Assistant	02	02
12.	Selection Grade Record Keeper / Record Keeper	30	29
13.	Junior Translator	01	01
14.	Group 'D'		
(a)	Daftari, Junior Gestetner Operator, Sr. Peon	30	28
(b)	Chowkidar, Safaiwala, Peon, Waterman, Mali, Farrash	130	97
	TOTAL	---	--
15.	EDP		
(a)	Sr. Data Processor (Equivalent to AAO)	02	--
(b)	Data Processor (Equivalent to SO)	03	--
(c)	Sr. Console Operator (Equivalent to Sr. Auditor)	01	--
(d)	Console Operator (Equivalent to Auditor)	03	--
(e)	Data Entry Operator (Equivalent to Clerk)	13	01
	TOTAL	22	01

Note:

(1) 3 Posts of AAO J&K migrants counted from 1-3-2006 to 28-2-2007.

(2) 2C.T posts of AAO for Betwa River Board counted from 1-3-2006 to 28-2-2007.

(3) For 01 Data Processor post and 02 Data Entry Operator posts, 01 post of Assistant Audit Officer and 02 posts of Clerk are held in abeyance.

8.4

The following appointments / promotions were made in different cadres of staff for A.G (Audit)-I, M.P, Gwalior during 2005-06:

RECRUITMENT

1. Stenographers

- | | | |
|-----|------------|----|
| (a) | Direct | -- |
| (b) | Unilateral | -- |

2. Section Officer (Commercial)

- | | | |
|--|--------|----|
| | Direct | -- |
|--|--------|----|

3. Auditors

- | | | |
|-----|-----------------------|----|
| (a) | Unilateral | -- |
| (b) | Direct through S.S.C. | -- |
| (c) | Compassionate | -- |

4. Clerk / Typists

(a)	Sports quota	--
(b)	Compassionate	--
(c)	Direct through S.S.C.	--
(d)	Unilateral	--

5. Group 'D'

(a)	Sports quota	--
(b)	Direct Requirement	--
(c)	Compassionate	01

6. Junior Hindi Translator

	Direct	--
	Promotion	
(a)	Sr. Audit Officer	05
(b)	Audit Officer	20
(c)	Assistant Audit Officer	--
(d)	Sr. P.A.	--
(e)	Section Officer / Supervisor	--
(f)	Senior Auditor	--
(g)	Auditors	--
(h)	Clerks	04
(i)	S.G.Record Keeper/ Record Keeper	03
(j)	Steno Grade III to II	--
(k)	Steno Grade II to I	--
(l)	Sr. Auditor to Welfare Assistant	1
(m)	Peon to Daftari / Peon to Sr. Peon	03

8.5**Estate Management**

Principal Accountant General (Civil and Commercial Audit) office is entrusted with Estate Management. The Office has got its own residential colony at Shastri Nagar Gwalior for the Officers and staff of four offices Viz. The Principal Accountant General (Civil and Commercial Audit), Accountant General (Works and Receipt Audit), Accountant General (A&E)-I, Accountant General (A&E)-II. Total number of residential quarters are 640. It has got a community Centre and Shopping complex .

Position of residential quarters and their occupancy:-

Type	Available Number	Occupied	Satisfaction level
I	80	55	Ok
II	283	280	Ok
III	217	208	Ok
IV	48	42	Ok
V	12	10	Ok



Welfare Activities

9 The Welfare Branch catering to both the offices of the Principal Accountant General (Civil and Commercial Audit) and Accountant General (Works and Receipt Audit) Madhya Pradesh, Gwalior is headed by a common Welfare Officer to look after the welfare of the employees at Gwalior during office hours and beyond the office hours.

9.1 Official celebrations

- (i) Independence day was celebrated on 15 August 2005. The national flag was hoisted by Principal Accountant General.
- (ii) Republic day was celebrated on 26 January 2006. The national flag was hoisted by the Principal Accountant General.
- (iii) Anti-terrorism day was observed on 20 May 2005 (21st May 05 being Saturday) for which wide publicity was given through posters and by means of an office order. A pledge was read out and administered by the Principal Accountant General to all officers/members of the staff.

9.2 Recreation club and activities

The recreation club is common for both the Audit offices which conducts cultural and sports activities for the entertainment of the employees. The club functions under the Presidentship of the Dy. Accountant General (Admn.) and the patronage of the Principal Accountant General (Civil and Commercial Audit). The Recreation Club also runs a library of 600 books.

During the year 2005-06 teams of various games participated in the West Zone Tournament/Championship as follows.

- 1) Volleyball

2) Table Tennis.

3) Carroms.

Smt. Rashmi Ranjan and Smt. Sunita Dengre of this office were declared winner and runner up respectively in the West Zone Carrom Tournament held in Mumbai. Both these officials also participated in the Inter- Zone Carrom Championship held in Pune and were declared first and second runnerup respectively. Smt. Rashmi Ranjan also represented Indian Audit and Accounts Department in the Federation Cup held in Banaras.

Similarly Shri Rajesh Kumar of this office represented the Madhya Pradesh State Team in the National Carrom Championship held in Pune as well as the Federation Cup held in Banaras.

4) Annual day of the Recreation Club was celebrated on 16th March 2006.



Implementation of Official Language Policy

10.1 Under the Government of India Official Language Policy, the State of Madhya Pradesh has been categorised as Region 'A' State, where all communications to all offices of the State are required to be sent in Hindi. This office has been making all efforts to implement this policy.

Highlights of the achievements in regard to progressive use of Hindi during 2005-06 are given in succeeding paras.

10.2 All the letters received in Hindi were replied to in Hindi in terms of Rule 5 of the official language Rules 1976.

10.3 The percentage of correspondence in Hindi during the year was 98 per cent.

10.4 Position of issue of Audit Inspection Reports issued in Hindi was as under:-

Sl. No	Group	No. of Reports
1	Inspection Civil-I	633
2	Inspection Civil-II	480
3	Inspection Civil-III	244
4	Inspection Commercial-I	42
5	Inspection Commercial-II	57
6	Inspection Commercial	98
	TOTAL	1554

10.5 All the Audit Reports of the Comptroller & Auditor General of India were also laid on the Table of the State Legislature in Hindi.

10.6 As all the staff members are trained in Hindi, no training workshop was held during the year.

10.7 There were 32 Hindi typewriters in office. There were 19 Hindi Typists and 5 Stenographers in the office. There was no Hindi Data Entry Operator. Number of bilingual computers was 74.

- 10.8 All the officers and members of the staff have working knowledge of Hindi.
- 10.9 'Hindi Divas' was organised on 14 September 2005. Various competitions were held on this occasion to encourage efficient working in Hindi. Besides, literary and cultural activities were also organised to give it a festive look.
- 10.10 The office also brings out a quarterly Hindi magazine "SHREYA" to encourage creative Hindi writing and use of Hindi in official work. The "SHREYA" was awarded first prize for excellent publication by Nagar Raj Bhasha Karyanvayan Samiti Gwalior for 2004-05.

