

**TELEPHONE LIST**

**Main Gate-2321764, Guest House – 2317275. FAX 2378462**

**IA&AS Officers**

Ms. Divya Malhotra,	Accountant General	-	2322021, 2426452
Dr. Ranjit Singh,	DAG (Admn)	-	2322400
Shri B.R. Gupta,	DAG (A/Cs & VLC),	-	2426458
Shri S.C. Bansal,	Welfare Officer	-	2320998
Shri Sharat Chaturvedi,	Sr.DAG (A/Cs)	-	2554821

**BRANCH OFFICERS**

Sl.No.	Name of Branch Officers S/Shri	Tel. No.	Sections
1.	B.K. Agnihotri	2317244	Secretary to AG and ITA
2.	S.C. Bansal	2317231	Report, Welfare and O&M
3.	N.R. Raheja	2317283	PAO
4.	A.K. Kulshreshtha	2317246	Admn. 1, 2 & Hindi Cell, Training
5.	M.L. Arora	2317306	Admn. 3, 4 & DDO
6.	L.N. Parashar	2317379	Confidential Cell/ Legal Cell
7.	M.P. Saxena	2317240	Executive Branch/General Section
8.	A.G. Unni	2317338	TM & TI Cell.
9.	D.K. Shrivastava	2317229	VLC
10.	B.K. Saxena	2317339	CT-I, II, Deposit, OBA Cell
11.	M.A. Khan	-----	TI Party
12.	R.D. Sharma	2317335	TC-2, ACD, AC-1, 2 and 3
13.	G.T. Mafidar	2317213	TC-4, FC-1, 2, 3 and 4
14.	B.K. Dubey	2317311	TC-1,3, 5, 6 and 16.
15.	Avinesh Sharma	2317335	TC-08,10,14,15
16.	D.C. Saxena	2317364	TC-2, 7, 9, 11 & 12.
17.	D.K. Rathore	2317358	TC – 18 to 21.
18.	S. Mahulikar	2317333	Book-I, II, RBD Cell & Loan.

**Telephone List of Sections:**

Sl.No	Phone No	Section	Brief Functions
1	2317334	Admn. I	Group A & B cadres, Budget , Deputations, RTI Training, Transfer in AG CG Office
2	2317327	Admn II	Group C & D cadres, Gradation List, Appointments Pay fixation, promotions
3	2317269	Admn III	Pay Bills, TA & LTC Bills, Budget control
4	2317268	Admn IV	Service Books of AAO,C & D cadres, Loans GPF loans, Pension cases
5	2317322	GS I	Despatch & Receipt of Dak, Group D Staff
6	2317221	Ex.Branch	House Keeping
7	2317260	Caretaker	Office Building Maintenance Care Taking
8	2317373	PAO 1-2	Passing of Pay Bills, Pension cases
9	2317385	PAO 3	Maintenance of GPF Accounts
10	2317384	PAO 5	Accounts, Cheques
11	2317314	Report/Fin.Appr Accounts	Finance& Appropriation Accounts
12	2317370	VLC	Voucher Level Compilation
13	2317233	AC I	Inter State Transactions
14	2317317	AC 3	Inter State Transactions
15	2317258	TM	Controlling section of Accounts Group
16	2317206	ITA	Internal Test Audit of Office
17	2317340	Training & Hindi	In-house Training, Rajbhasha
18	2317337	CT I	Receipt of Documents from treasuries
19	2317219	Book I	Rendition of Accounts
20	2317270	Book II	Rendition of Accounts
21	2317303	Deposit	Maintenance of Deposit Accounts
22	2317210	Library	Library
23	2317205	TC1	Gompilation
24	2317362	TC2	Gompilation
25	2317235	TC4	Gompilation
26	2317256	TC8	Gompilation
27	2317252	TC15	Gompilation
28	2317305	TC17	Gompilation
29	2317396	TC19	Gompilation
30	2317209	TC21	Gompilation